

# La Canada Flintridge Educational Foundation and Subsidiary

Consolidated Financial Report

June 30, 2014

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## **INDEPENDENT AUDITORS' REPORT**

To the Board of Directors  
La Canada Flintridge Educational Foundation and Subsidiary  
La Canada Flintridge, California

### **Report on the Consolidated Financial Statements**

We have audited the accompanying consolidated financial statements of the La Canada Flintridge Educational Foundation and Subsidiary (a California nonprofit organization) (the Foundation), which comprise the consolidated statement of financial position as of June 30, 2014, and the related consolidated statements of activities, cash flows and functional expenses for the year then ended, and the related notes to the consolidated financial statements.

### **Management's Responsibility for the Consolidated Financial Statements**

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

### **Auditors' Responsibility**

Our responsibility is to express an opinion on these consolidated financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the consolidated financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the consolidated financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the consolidated financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Foundation's preparation and fair presentation of the consolidated financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Foundation's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the consolidated financial statements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### **Opinion**

In our opinion, the consolidated financial statements referred to above present fairly, in all material respects, the financial position of the Foundation as of June 30, 2014, and the changes in its net assets and its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America.

*Hutchinson and Bloodgood LLP*

December 19, 2014

# LA CANADA FLINTRIDGE EDUCATIONAL FOUNDATION AND SUBSIDIARY

## Consolidated Statement of Financial Position

June 30, 2014

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| <b>ASSETS</b>                             |                     |
|-------------------------------------------|---------------------|
| Cash and cash equivalents                 | \$ 2,480,001        |
| Donations receivable                      | 36,462              |
| Prepaid expenses and other current assets | 27,200              |
| Property and equipment, net               | 4,392               |
| Investments                               | <u>5,495,278</u>    |
| Total assets                              | <u>\$ 8,043,333</u> |
| <br>                                      |                     |
| <b>LIABILITIES</b>                        |                     |
| Accounts payable                          | \$ 29,778           |
| Accrued expenses                          | 11,955              |
| Deferred revenues                         | 130,195             |
| Grant payable                             | <u>2,100,000</u>    |
| Total liabilities                         | 2,271,928           |
| <br>                                      |                     |
| <b>NET ASSETS</b>                         |                     |
|                                           | <u>5,771,405</u>    |
| Total liabilities and net assets          | <u>\$ 8,043,333</u> |

**LA CANADA FLINTRIDGE EDUCATIONAL FOUNDATION AND SUBSIDIARY**

Consolidated Statement of Activities  
Year Ended June 30, 2014

|                                                        | Unrestricted        | Temporarily Restricted | Permanently Restricted | Total               |
|--------------------------------------------------------|---------------------|------------------------|------------------------|---------------------|
| <b>REVENUES AND SUPPORT</b>                            |                     |                        |                        |                     |
| Public support and revenue                             |                     |                        |                        |                     |
| Special events:                                        |                     |                        |                        |                     |
| Special events revenue                                 | \$ 510,512          | \$ --                  | \$ --                  | \$ 510,512          |
| Less costs of direct benefits to donors                | <u>118,125</u>      | <u>--</u>              | <u>--</u>              | <u>118,125</u>      |
| Net revenue from special events                        | <u>392,387</u>      | <u>--</u>              | <u>--</u>              | <u>392,387</u>      |
| Sale of goods:                                         |                     |                        |                        |                     |
| Sale of goods - gross                                  | 207,217             | --                     | --                     | 207,217             |
| Less cost of goods sold                                | <u>157,967</u>      | <u>--</u>              | <u>--</u>              | <u>157,967</u>      |
| Net income from sale of goods                          | <u>49,250</u>       | <u>--</u>              | <u>--</u>              | <u>49,250</u>       |
| Contributions                                          | 2,123,977           | --                     | --                     | 2,123,977           |
| Donated goods and services                             | 215,459             | --                     | --                     | 215,459             |
| Grants                                                 | 211,000             | --                     | --                     | 211,000             |
| Summer school tuition                                  | 217,877             | --                     | --                     | 217,877             |
| Other                                                  | <u>7,853</u>        | <u>--</u>              | <u>--</u>              | <u>7,853</u>        |
|                                                        | <u>2,776,166</u>    | <u>--</u>              | <u>--</u>              | <u>2,776,166</u>    |
| Total public support and revenue                       | <u>3,217,803</u>    | <u>--</u>              | <u>--</u>              | <u>3,217,803</u>    |
| <b>EXPENSES</b>                                        |                     |                        |                        |                     |
| Program services                                       | 2,354,542           | --                     | --                     | 2,354,542           |
| Support services                                       |                     |                        |                        |                     |
| Management and general                                 | 431,684             | --                     | --                     | 431,684             |
| Fundraising                                            | <u>241,326</u>      | <u>--</u>              | <u>--</u>              | <u>241,326</u>      |
| Total expenses                                         | <u>3,027,552</u>    | <u>--</u>              | <u>--</u>              | <u>3,027,552</u>    |
| <b>Changes in net assets, before investment income</b> | 190,251             | --                     | --                     | 190,251             |
| Investment income                                      | <u>712,018</u>      | <u>--</u>              | <u>--</u>              | <u>712,018</u>      |
| Changes in net assets                                  | 902,269             | --                     | --                     | 902,269             |
| <b>Net assets, beginning of year</b>                   | <u>4,869,136</u>    | <u>--</u>              | <u>--</u>              | <u>4,869,136</u>    |
| <b>Net assets, end of year</b>                         | <u>\$ 5,771,405</u> | <u>\$ --</u>           | <u>\$ --</u>           | <u>\$ 5,771,405</u> |

## LA CANADA FLINTRIDGE EDUCATIONAL FOUNDATION AND SUBSIDIARY

Consolidated Statement of Cash Flows  
Year Ended June 30, 2014

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### CASH FLOWS FROM OPERATING ACTIVITIES

|                                                                                             |                            |
|---------------------------------------------------------------------------------------------|----------------------------|
| Changes in net assets                                                                       | <u>\$ 902,269</u>          |
| Adjustment to reconcile changes in net assets to net cash provided by operating activities: |                            |
| Depreciation                                                                                | 2,663                      |
| Unrealized gain on investments                                                              | (648,886)                  |
| (Increase) decrease in:                                                                     |                            |
| Prepaid expenses and other current assets                                                   | 3,629                      |
| Donations receivable                                                                        | (2,553)                    |
| Increase (decrease) in:                                                                     |                            |
| Accounts payable                                                                            | (38,528)                   |
| Accrued expenses                                                                            | 8,581                      |
| Deferred revenues                                                                           | 6,022                      |
| Grant payable                                                                               | <u>(125,000)</u>           |
| Total adjustments                                                                           | <u>(794,072)</u>           |
| Net cash provided by operating activities                                                   | <u>108,197</u>             |
| <b>CASH FLOWS PROVIDED BY INVESTING ACTIVITIES</b>                                          |                            |
| Net increase in investments                                                                 | <u>(276,597)</u>           |
| Net decrease in cash and cash equivalents                                                   | (168,400)                  |
| <b>CASH AND CASH EQUIVALENTS, beginning of year</b>                                         | <u>2,648,401</u>           |
| <b>CASH AND CASH EQUIVALENTS, end of year</b>                                               | <u><u>\$ 2,480,001</u></u> |

## LA CANADA FLINTRIDGE EDUCATIONAL FOUNDATION AND SUBSIDIARY

Consolidated Statement of Functional Expenses  
Year Ended June 30, 2014

|                             | Program<br>Services<br>and Summer<br>School | Management<br>and General | Fundraising       | Total               |
|-----------------------------|---------------------------------------------|---------------------------|-------------------|---------------------|
| Salaries                    | \$ 148,739                                  | \$ 28,312                 | \$ 81,024         | \$ 258,075          |
| Employee benefits           | --                                          | 1,140                     | --                | 1,140               |
| Payroll taxes and insurance | 22,572                                      | 3,653                     | 6,397             | 32,622              |
| Grants                      | 2,108,080                                   | 199,160                   | --                | 2,307,240           |
| Harrington teacher award    | 13,400                                      | 6,700                     | --                | 20,100              |
| Accounting                  | 5,210                                       | 47,100                    | --                | 52,310              |
| Awards                      | 15,000                                      | --                        | --                | 15,000              |
| Professional fees           | 5,472                                       | 100                       | 11,910            | 17,482              |
| Bank and data processing    | --                                          | 45,882                    | --                | 45,882              |
| Program supplies            | 3,432                                       | 14,821                    | --                | 18,253              |
| Office supplies             | 1,054                                       | 3,289                     | 1,720             | 6,063               |
| Computer expense            | 768                                         | 491                       | 3,202             | 4,461               |
| Printing                    | 4,979                                       | 15,673                    | 11,597            | 32,249              |
| Postage                     | 4                                           | 1,890                     | 3,660             | 5,554               |
| Office                      | 1,094                                       | 1,644                     | --                | 2,738               |
| Miscellaneous               | 745                                         | 344                       | 260               | 1,349               |
| Dues and subscriptions      | 810                                         | 590                       | --                | 1,400               |
| Occupancy                   | 12,424                                      | 42,475                    | --                | 54,899              |
| Special events expenses     | --                                          | --                        | 105,988           | 105,988             |
| Promotion                   | 1,662                                       | 1,200                     | 10,994            | 13,856              |
| Insurance                   | 3,104                                       | 9,512                     | --                | 12,616              |
| Meals and entertainment     | 5,847                                       | 7,648                     | 1,911             | 15,406              |
| Taxes and licenses          | --                                          | 60                        | --                | 60                  |
| Equipment costs             | 146                                         | --                        | --                | 146                 |
| Depreciation                | --                                          | --                        | 2,663             | 2,663               |
| Total expenses              | <u>\$ 2,354,542</u>                         | <u>\$ 431,684</u>         | <u>\$ 241,326</u> | <u>\$ 3,027,552</u> |

## LA CANADA FLINTRIDGE EDUCATIONAL FOUNDATION AND SUBSIDIARY

Notes to Consolidated Financial Statements

June 30, 2014

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### NOTE 1. NATURE OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Nature of Organization

The La Canada Flintridge Educational Foundation (LCFEF) is a nonprofit California corporation. LCFEF's primary purpose is to assist in the achievement and maintenance of a superior public education system within the La Canada Unified School District (District) by receiving contributions from the public and making contributions to the District, and by financing programs and projects designed to benefit the children enrolled in its schools.

LCFEF Summer School was established in June 2012 to conduct a summer school program for students residing in or near La Canada Flintridge and to provide other educational programs in support of the mission of LCFEF.

#### Summary of Significant Accounting Policies

**Principle of Consolidation:** The consolidated financial statements include LCFEF and its wholly-owned subsidiary, LCFEF Summer School, hereinafter referred to collectively as the "Foundation". All inter-organization balances and transactions have been eliminated in consolidation.

**Basis of Accounting:** The consolidated financial statements of the Foundation have been prepared on the accrual basis of accounting.

**Financial Statement Presentation:** The Foundation distinguishes between contributions and other revenue sources that increase permanently restricted net assets, temporarily restricted net assets and unrestricted net assets. It also requires recognition of contributed services meeting certain criteria at fair values. The Foundation is required to report information regarding its financial position and activities according to three classes of net assets: unrestricted net assets, temporarily restricted net assets and permanently restricted net assets.

**Functional Allocation of Expenses:** The costs of providing various programs and activities have been summarized on a functional basis in the statement of activities. Accordingly, certain costs have been allocated among the programs and supporting services benefited.

**Use of Estimates:** The preparation of consolidated financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.



## LA CANADA FLINTRIDGE EDUCATIONAL FOUNDATION AND SUBSIDIARY

Notes to Consolidated Financial Statements

June 30, 2014

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### NOTE 1. NATURE OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

**Cash and Cash Equivalents:** For the purpose of the statement of cash flows, the Foundation considers all highly-liquid cash investments purchased with an original maturity of three months or less to be cash equivalents. The Foundation has cash which at times throughout the year could exceed the federally insured limits. Management believes that credit risk to these accounts is minimal.

**Donations receivable:** Unconditional promises to give that are expected to be collected within one year are recorded at net realizable value. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of their estimated future cash flows. The discounts on those amounts are computed using risk-free interest rates applicable to the years in which the promises are received. Amortization of the discounts is included in contribution revenue. Conditional promises to give are not included as support until the conditions are substantially met.

**Investments:** Investments received by gift or bequest are recorded at fair market value at the time of transfer to the Foundation. Purchased investments are initially recorded at cost. The Foundation reports investments in mutual funds in the statements of financial position at fair value and reports realized and unrealized gains and losses in the statement of activities.

**Property and Equipment:** Property and equipment are stated at cost, except for those assets received as donations, which are stated at their estimated fair values at the time of donation. Depreciation is provided on the straight-line basis over the estimated useful lives of the assets as follows:

|                                   |              |
|-----------------------------------|--------------|
| Improvements                      | 7 years      |
| Website                           | 5 years      |
| Equipment, furniture and fixtures | 5 to 7 years |

Expenditures for maintenance and repairs are charged to expense; betterments and major renewals are capitalized.

**Net Assets:** All financial transactions have been recorded and reported as either unrestricted, temporarily restricted or permanently restricted net assets:

*Unrestricted net assets* consist of investments and otherwise unrestricted amounts that are available for use in carrying out the mission of the Foundation and include those expendable resources which have been designated for special use by the Foundation.

## LA CANADA FLINTRIDGE EDUCATIONAL FOUNDATION AND SUBSIDIARY

Notes to Consolidated Financial Statements

June 30, 2014

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### NOTE 1. NATURE OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### Net Assets (continued):

*Temporarily restricted net assets* represent those amounts which are donor restricted for specific purposes. When a donor restriction expires, that is, when a stipulated time restriction ends or a purpose restriction is accomplished, temporarily restricted net assets are reclassified to unrestricted net assets and reported in the statement of activities as net assets released from restrictions. The Foundation reports restricted contributions, whose restrictions are met in the same reporting period, as unrestricted support. There were no temporarily restricted net assets at June 30, 2014.

*Permanently restricted net assets* result from contributions from donors who place restrictions on the use of the funds which mandate that the original principal be invested in perpetuity. This original principal is reported as a permanently restricted net asset, the income from which may be either temporarily restricted or unrestricted, depending on the donor's specifications. There were no permanently restricted net assets at June 30, 2014.

**Revenue:** In the absence of donor restrictions, contributions and bequests are considered to be available for unrestricted use. Contributions are recognized in the period when the contribution is received or unconditional promise to give is made. Program service fees, including tuition from the Summer School, are recognized in the period the program takes place. Payments received in advance of programs or classes are deferred at year-end. Assets received with donor-imposed conditions are reported as a liability until the conditions have been substantially met or explicitly waived by the donor.

**Donated Goods and Services:** The Foundation recognizes donated goods and professional services at their fair market value at the time of contribution. The Foundation recognizes donated professional services as contributions if those services require specialized skills that would need to be purchased if they were not donated. The value of such services amounted to approximately \$7,000 for the year ended June 30, 2014.

A substantial number of volunteers have donated significant amounts of their time to the Foundation's programs and other services, and its fundraising and membership campaigns. No donated services are recognized in the consolidated financial statements since the services do not require specialized skills.

**Income Taxes:** The Foundation is a nonprofit organization qualifying under section 501(c)(3) of the Internal Revenue Code and corresponding California provisions. As such, the Foundation is exempt from federal and state income taxes. No provision has been made for income taxes. The Foundation is not considered a private foundation.

The Foundation's tax years that are open for examination by the Internal Revenue Service and Franchise Tax Board are three and four years, respectively.

## LA CANADA FLINTRIDGE EDUCATIONAL FOUNDATION AND SUBSIDIARY

Notes to Consolidated Financial Statements

June 30, 2014

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### NOTE 1. NATURE OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

**Income Taxes (continued):** Accounting principles generally accepted in the United States of America require the Foundation management to evaluate tax positions taken by the Foundation and recognize a tax liability if the Foundation has taken uncertain tax positions that more-likely-than-not would not be sustained upon examination by applicable taxing authorities. Management has analyzed tax positions taken by the Foundation and concluded that, as of June 30, 2014, there are no uncertain tax positions taken, or expected to be taken, that would require recognition of a liability or that would require disclosure in the consolidated financial statements.

### NOTE 2. INVESTMENTS

The market value of investments is as follows as of June 30, 2014:

|                           |                     |
|---------------------------|---------------------|
| Mutual funds              | \$ 5,133,312        |
| Mutual funds - Harrington | <u>361,966</u>      |
|                           | <u>\$ 5,495,278</u> |

Net investment income for the year ended June 30, 2014 is as follows:

|                                |                   |
|--------------------------------|-------------------|
| Income:                        |                   |
| Dividend and interest income   | \$ 98,776         |
| Unrealized gain on investments | <u>648,886</u>    |
|                                | 747,662           |
| Less investment expenses       | <u>(35,644)</u>   |
|                                | <u>\$ 712,018</u> |

### NOTE 3. PROPERTY AND EQUIPMENT

Property and equipment at June 30, 2014 consist of the following:

|                                   |                 |
|-----------------------------------|-----------------|
| Improvements                      | \$ 1,589        |
| Website                           | 10,846          |
| Equipment, furniture and fixtures | <u>2,791</u>    |
|                                   | 15,226          |
| Less accumulated depreciation     | <u>(10,834)</u> |
| Net book value                    | <u>\$ 4,392</u> |

Depreciation expense for the year ended June 30, 2014 was \$2,663.

**LA CANADA FLINTRIDGE EDUCATIONAL FOUNDATION AND SUBSIDIARY**

Notes to Consolidated Financial Statements  
June 30, 2014

**NOTE 4. FAIR VALUE MEASUREMENT**

Fair value is determined based on assumptions that a market participant would use in pricing an asset or liability. Measurements of fair value are classified within a hierarchy based upon valuation inputs that gives the highest priority to quoted prices in active markets for identical assets or liabilities and the lowest priority to unobservable inputs. The fair value hierarchy is as follows:

*Level 1 Inputs* Unadjusted quoted prices in active markets for identical assets or liabilities that the reporting entity has the ability to access at the measurement date.

*Level 2 Inputs* Inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly. These might include quoted prices for similar assets or liabilities in active markets, quoted prices for identical or similar assets or liabilities in markets that are not active, inputs other than quoted prices that are observable for the asset or liability (such as interest rates, volatilities, prepayment speeds, credit risks, etc.) or inputs that are derived principally from or corroborated by market data by correlation or other means.

*Level 3 Inputs* Unobservable inputs for determining the fair values of assets or liabilities that reflect an entity's own assumptions about the assumptions that market participants would use in pricing the assets or liabilities.

The following table summarizes financial assets measured at fair value on a recurring basis as of June 30, 2014. The Foundation had no financial liabilities measured at fair value at June 30, 2014.

|              | Fair Value Measurements Using                                              |                                                           |                                                    | Total               |
|--------------|----------------------------------------------------------------------------|-----------------------------------------------------------|----------------------------------------------------|---------------------|
|              | Quoted Prices<br>In Active<br>Markets for<br>Identical Assets<br>(Level 1) | Significant<br>Other<br>Observable<br>Inputs<br>(Level 2) | Significant<br>Unobservable<br>Inputs<br>(Level 3) |                     |
| Mutual funds | \$ 5,495,278                                                               | \$ --                                                     | \$ --                                              | \$ 5,495,278        |
|              | <u>\$ 5,495,278</u>                                                        | <u>\$ --</u>                                              | <u>\$ --</u>                                       | <u>\$ 5,495,278</u> |

**NOTE 5. GRANT PAYABLE**

The Foundation made a commitment to contribute the amount of \$2,100,000 to the La Canada Unified School District for the year ended June 30, 2014.

## LA CANADA FLINTRIDGE EDUCATIONAL FOUNDATION AND SUBSIDIARY

Notes to Consolidated Financial Statements

June 30, 2014

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### NOTE 6. TRUSTEE DESIGNATED ENDOWMENT FUND

The purpose of the Endowment Fund is to enhance the long-term stability of the Foundation and increase the amount of the Foundation's gift to the La Canada Unified School District. A portion of the Endowment Fund assets are to be invested in a prudent manner with the goal of achieving moderate current income and growth in capital over time. The Trustees have elected to cause the funds to be managed by the California Community Foundation.

The bylaws of the Foundation's Endowment Fund allow the Trustees to annually transfer funds to the Foundation's unrestricted net assets. As per the bylaws, the amount of the transfer is equal to the lesser of:

- (a) 5% of the market value of the assets of the Endowment Fund based on the average balance over a sixteen quarter period, or
- (b) 5% of the market value of the assets of the Endowment Fund as of the end of the calendar quarter immediately preceding the date of such transfer.

The reconciliation of the endowment fund by asset class is as follows:

|                    | Board Designated Fund | Rose N. Harrington Fund |
|--------------------|-----------------------|-------------------------|
| Beginning balance  | \$ 4,235,411          | \$ 334,384              |
| Contribution       | 426,865               | --                      |
| Unrealized gain    | 611,052               | 37,834                  |
| Grants paid        | (200,000)             | (13,400)                |
| Investment income  | 92,817                | 5,959                   |
| Investment expense | <u>(32,833)</u>       | <u>(2,811)</u>          |
| Ending balance     | <u>\$ 5,133,312</u>   | <u>\$ 361,966</u>       |

### NOTE 7. INTERFUND TRANSACTIONS

The Foundation receives monies that are for the Foundation's operating and endowment Funds. The Foundation has separate bank accounts for each Fund, and utilizes interfund transactions to facilitate the transfer of funds to the appropriate account. At June 30, 2014, the endowment fund owed the operating fund \$115,661.

### NOTE 8. SUBSEQUENT EVENTS

Management has evaluated subsequent events and noted none for recognition and disclosure through December 19, 2014, the date on which the consolidated financial statements were available to be issued.